

Job Title: SURVEY CREW CHIEF (LAND SURVEYOR III)

Agency: Department of Transportation

Position Title: Land Surveyor III

Closing Date/Time: 03/10/2025

Salary: Anticipated starting salary \$5,451 monthly; Full range \$5,451-\$9,409 monthly

Job Type: Salaried

Category: Full Time

County: Lee

Number of Vacancies: 1

Plan/BU: NR916 Pro-Tech Teamsters

This position is a union position; therefore, provisions of the relevant collective bargaining agreement/labor contract apply to the filling of this position.

All applicants who want to be considered for this position MUST apply electronically through the illinois.jobs2web.com website. State of Illinois employees should click the link near the top left to apply through the SuccessFactors employee career portal.

Applications submitted via email or any paper manner (mail, fax, hand delivery) will not be considered.

Posting Identification Number 44489- IPR#47870

Position Overview

This position is accountable for supervising technical personnel in obtaining accurate survey measurements for the purpose of preparing plans for roads, bridges, and culverts, and for the preparation of land acquisition plats and documents.

Why Work for Illinois?

Working with the State of Illinois is a testament to the values of compassion, equity, and dedication that define our state. Whether you're helping to improve schools, protect our natural resources, or support families in need, you're part of something bigger—something that touches the lives of every person who calls Illinois home.

No matter what state career you're looking for, we offer jobs that fit your life and your schedule—flexible jobs that provide the gold standard of benefits. Our employees can take advantage of various avenues to advance their careers and realize their dreams. Our top-tier benefits and great retirement packages can help you build a rewarding career and lasting future with the State of Illinois.

Essential Functions

- Obtains accurate survey measurements in a timely manner.
- Ensures that all surveys are conducted according to requirements and policies. Ensures that surveys are in proper formats and to the appropriate levels of completeness for the purposes intended.
- Provides for the optimum use of electronic and computerized survey techniques in the conduct of surveys and coordinates with in-house and consultants to assure compatibility.
- Assists the Chief of Surveys in preparing work schedules and determining the distribution of survey crew personnel among the various county projects.
- Researches records and plans to obtain stationing and monuments for reference and starting points.
- Maintains and repairs survey instruments and equipment.
- Directs, trains, and motivates staff.
- Provides training for consulting firms regarding the department's coding and procedures.
- Performs duties in compliance with departmental safety rules. Performs all duties in a manner conducive to the fair and equitable treatment of all employees.
- Performs other duties as assigned.

Minimum Qualifications

- Current registration as a Licensed Professional Land Surveyor in Illinois
- Four years of experience in the practice of land surveying.

Preferred Qualifications

- Working knowledge of Microsoft Office applications such as Word, Excel, and Access.
- Ability to maintain harmonious relationships with employees, agency officials and the general public.
- Strong oral and written communication skills.

Conditions of Employment

- The conditions of employment listed here are incorporated and related to any of the job duties as listed in the job description.
- Valid driver's license.
- Districtwide travel.
- Successful completion of a background screening.

About the Agency

The Illinois Department of Transportation is seeking to hire a Survey Crew Chief.

The IDOT team works diligently to provide safe, cost-effective transportation for Illinois in ways that enhance quality of life, promote economic prosperity and protect our environment. We are problem solvers and leaders, constantly searching for innovations and improvements in support of our commitment to providing the best multimodal transportation system for Illinois.

Our team fosters a culture of inclusivity. We value diversity and hold ourselves to the highest ethical standards as we work together for a common purpose. Team members frequently collaborate with colleagues and others outside the department to best meet customer needs.

The department offers extensive training and career advancement opportunities. Employees also receive a robust benefit package including:

- Monday-Friday work schedule
- Flexible work schedules in several program areas (flexible time, hybrid scheduling).
- Health, Life, Vision, and Dental Insurance
- Pension Plan
- (12) Weeks paid Maternity/Paternity Leave
- Deferred Compensation Program and other pre-tax benefit programs (Medical/Daycare)
- Employees earn (12) paid Sick Days annually.
- New Employees earn (10) paid Vacation Days their first year of service and can earn up to (25) paid Vacation Days annually.
- Employees earn (3) paid Personal Days annually.
- (13-14) paid holidays annually (based on start date)
- Tuition Reimbursement
- Employee Assistance Program and/or mental health resources

We invite qualified applicants to apply to become part of our team. We are confident that you will take pride in serving Illinois and its residents and visitors.

Work Hours: 8:00 AM - 4:30 PM Monday - Friday

Work Location: 819 Depot Ave, Dixon, Illinois, 61021

Office: Office of Highways Project Implementation/Region 2/District 2/Bureau of Program Development

Agency Contact: DOT.CONTACTHR@ILLINOIS.GOV

Posting Group: Transportation; Leadership & Management

APPLICATION INSTRUCTIONS

Use the “Apply” button at the top right or bottom right of this posting to begin the application process. If you are not already signed in, you will be prompted to do so.

State employees should sign in to the career portal for State of Illinois employees – a link is available at the top left of the [Illinois.jobs2web.com](https://illinois.jobs2web.com) homepage in the blue ribbon.

Non-State employees should log in on the using the “View Profile” link in the top right of the [Illinois.jobs2web.com](https://illinois.jobs2web.com) homepage in the blue ribbon. If you have never before signed in, you will be prompted to create an account.

If you have questions about how to apply, please see the following resources:

State employees: Log in to the [career portal](#) for State employees and review the [Internal Candidate Application Job Aid](#)

Non-State employees: on [Illinois.jobs2web.com](https://illinois.jobs2web.com) – click “Application Procedures” in the footer of every page of the website.

Seasonal and temporary workers should use a personal e-mail address when applying for jobs

The main form of communication will be through email. Please check your “junk mail”, “spam”, or “other” folder for communication(s) regarding any submitted application(s). You may receive emails from the following addresses:

- donotreply@SIL-P1.ns2cloud.com
- systems@SIL-P1.ns2cloud.com